

TH&SC CLUBHOUSE RENTAL APPLICATION

Rental Date: _____ **Today's Date:** _____
(If rental date is during the sailing season, Applications must be received at least 4 weeks prior to rental date)

Member/ Applicant: _____

Membership #: _____

Daytime Phone #: _____ **Night time #:** _____

Reason for renting the Club House: _____

Will alcohol be sold during this function? **Yes** **No**

Will alcohol be given away? **Yes** **No**

If alcohol is to be sold or given away during this function, then a **Special Occasion Permit** www.agco.on.ca from the LCBO and **Liquor Liability Insurance** (1-800-265-8098 or www.weddinguard.com) are **REQUIRED** for the event.

Will people be bringing their own alcohol during this function? **Yes** **No**

Fees: nil for TH&SC members of club house rental;
 \$200 for non-members for club house rental;
 \$500 for damage/cleanup deposit by members and non-members;

Cheque(s) are payable to TH&SC for the above amount(s) with the application.

Payments by Visa/Master card subject to 3% administration fee.

THE MEMBER/APPLICANT MUST ALSO SIGN THE ATTACHED “terms of the TH&SC Club House Rental Agreement” form.

TH&SC Use:

Application approved: _____ **Denied:** _____

Property Manager's Signature: _____ **Date:** _____

TERMS OF THE TH&SC CLUBHOUSE RENTAL AGREEMENT

- 1) The applicant signing the **Rental Agreement** is responsible for the activity booked and **MUST BE PRESENT** at all times during the booked event. On the date of your function please introduce yourself to the **TH&SC** steward.
- 2) Maximum occupancy number of 163 shall not be exceeded.
- 3) The **Rental Fee** of **\$200.00** is due with the application. In addition there is a **minimum \$500.00 Damage/Clean up Deposit**, due with the application. The damage deposit must be paid separate from the rental.
- 4) The applicant acknowledges responsibility for any and all damages to the building, equipment and property resulting from the rental of the **TH&SC** facility.
- 5) If no damage is incurred; provided that the facilities are cleaned up in a timely manner to the satisfaction of the Club Steward and/or the Property Manager, the entire damage /clean up deposit will be returned. In the event of inadequate clean up or damage, a report will be made by the Club Steward and given to the Property Manager who will submit it to the Executive with a cost being recommended.
- 6) **Applicant's cleaning responsibilities:** (**TH&SC** will provide garbage bags, broom, dustpan and mop)
 - **All furniture must be returned to its original place. All tables to be wiped clean.**
 - **All garbage and debris must be put in garbage bags, tied and deposited in the garbage bin in parking lot.**
 - **The washrooms, lounge and kitchen must be cleaned. Please note that bottles etc. must be removed from the clubhouse.**
 - Broken glass must be removed (entirely) from all areas within the facility (parking lot inclusive).
- 7) **Party Rules:**
 - The applicant understands and acknowledges that all TH&SC members may use the clubhouse facilities during the private function and are required to treat members with courtesy and respect.
 - Most decorations are permitted. **Pins, tacks, nails etc. are not to be placed in the woodwork, walls or ceiling. Hanging streamers from light fixtures are not permitted. Confetti and glitter are not permitted in the building or on the grounds.**
 - **No alcoholic beverages are permitted outside the area designated in the Special Occasion Permit www.agco.on.ca .**
 - Illegal activity or suspicion thereof will constitute grounds to notify police and suspend the function.
 - **THE APPLICANT ACKNOWLEDGES THAT NEITHER TH&SC NOR ANY OF IT'S MEMBERS ASSUME ANY RESPONSIBILITY OR LIABILITY FOR THE FUNCTION.**
 - Selling of alcohol is permitted on providing a **SPECIAL OCCASION PERMIT and proof of LIQUOR LIABILITY INSURANCE** (1-800-265-8098 or www.weddinguard.com) to the Property Manager or club steward prior to commencement of the event.
 - **Serving or sale of liquor to minors is not permitted** and will constitute grounds to notify police and suspend the function.

I HAVE READ AND AGREE TO ALL OF THE ABOVE LISTED TERMS AND CONDITIONS:

APPLICANT'S SIGNATURE: _____ **DATE:** _____

Revised January 27, 2011